

## STAFFORD COUNTY SCHOOL BOARD

### Agenda Consideration

**TOPIC:** Award of Contract: Media Center Projectors – DSMS & ABES      **ITEM NO.:** 13B

**PREPARED BY:** Rob Adams,  
Asst. Director  
Planning & Construction

**MEETING:** July 11, 2006  
June 20, 2006

**ACTION DATE:** July 11, 2006

Scott Horan,  
Executive Director  
Planning & Construction

Andre' A. Nougaret,  
Assistant Superintendent  
for Support Services

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**ACTION REQUESTED BY THE SUPERINTENDENT:** That the School Board approve the award of a service contract in the amount of \$207,116.00 to Communications Specialists of Richmond, Virginia, to provide classroom video projectors and hardware to support media center operations at Dixon-Smith Middle School and Anthony Burns Elementary School.

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1. DSMS and ABES construction projects are both traditional design, bid, build procurement effort using the Moseley Architect, SCPS prototypical middle and elementary school designs. Both schools are in the final phase of construction and are scheduled to open in September 2006.
2. On January 10, 2006 the School Board approved a change in the educational program specifications for media retrieval systems. This change replaced classroom televisions with classroom video projectors and accompanying screens.
3. On May 9, 2006 a change order for both schools was approved by the School Board that changed the facility infrastructure (electrical, data and structural supports) required for the installation of video projectors and office/conference room televisions. This change order did not include the cost of the projectors and screens. Staff planned to procure this equipment through a separate contract.
4. On June 21, 2006 the project was advertised through the Stafford County Purchasing Department. On July 10, 2006 bids were opened. Four (4) bidders provided full scope bids. Communication Specialist of Richmond, Virginia, was the apparent responsive and responsible bidder with a low bid of \$207,116.00. Staff has reviewed the bid and finds the bidder qualified. Communication Specialist has worked with SCPS on countless other projects and provided exceptional support.
5. Estimated cost for both schools was \$220K. Funding for this effort has been identified in project funding for both schools.

6. If approved by the School Board staff plans to award the contract and issue a notice to proceed immediately.

**SCHOOL BOARD GOAL: #5** – Provide facilities that promote student learning and and community support.

**#7** – Provide school environments where teachers are safe to teach and students are safe to learn.

**FUNDING SOURCE:** VPSA – DSMS & ABES

**AUTHORIZATION REFERENCE:** Stafford County School Board Policy 4-12  
*February 2006* Stafford County School Board Policy 4-29